



Four Services For All Members

Chamber**HR** • Chamber**Health & Safety** • Chamber**Tax** • Chamber**Legal**

GLASGOW
CHAMBER OF COMMERCE



Welcome to Four Services

- > **One phone number – 01455 852037**
For access to HR, health & safety, legal and tax advice
-

- > **One website**
For access to over 750 free downloadable template documents
-

- > **Employment cover only**
£1,000,000 of cover, £100,000 for claims, no excess
-

These four services, rated as “outstanding” by scheme users in our 2018 survey, provide employer-focussed guidance and support for all members regardless of size, sector or location.



ChamberHR

- > Unlimited advice line access* to experienced HR advisors – available 24/7, 365 days a year
-
- > Over 400 free downloadable employment documents from our website including a free HR healthcheck
-
- > Insurance cover for employment disputes including representation costs and awards
-



ChamberHealth & Safety

- > Unlimited advice line access* to health & safety specialist advisors – available during office hours

- > Over 100 free downloadable health & safety documents



ChamberLegal

- > Unlimited advice line access* to experienced legal advisors – available 24/7, 365 days a year

- > Website with approximately 200 free downloadable legal documents for a business



ChamberTax

- > Unlimited advice line access* to experienced tax and VAT advisors – available during office hours

-

Sole Traders

Help is always at hand

The working life of a sole trader can be frenetic and, at times, very much a balancing act. The drive to generate sales and grow the business can often mean that protecting that business can easily be forgotten. However, with these Four Services, a sole trader has 24/7 access to a range of vital business support.

ChamberLegal

The most used service by sole traders. It provides 24/7 access to experienced legal advisors who can help with contract disputes, debt recovery, property issues and commercial problems, plus much more. The document library provides almost 200 key legal documents, including contracts, templates and check lists.

ChamberHealth & Safety

Ensures that members have access to advice on a range of issues including risk assessments, fire safety and much more. With the addition of over a hundred documents on the website members have everything they need to be compliant.

ChamberTax

Gives members access to tax and VAT advisors who are available to help with any problems or answer any questions

ChamberHR

Vital support every sole trader needs when they want to take on their first employee. All the required advice and documents are available.

Insurance

Members have access to an insurance policy that covers employment tribunal fees and awards.

Small Businesses

Essential business support

Small businesses do not generally have a lot of, or indeed any, in-house HR, legal, health & safety or tax expertise. Resources are usually focussed on the delivery of their service or products. However, with access to the Four Services, they have unlimited access to a bank of expertise and information.

ChamberHR

People can often be the biggest headache for a small business. Members have unlimited access to experienced HR advisors to help with any problem or answer any question. This is supported by the document library which features over 400 free downloadable employment documents, covering everything from employee recruitment to exit.

ChamberHealth & Safety (H&S)

Penalties for getting health & safety wrong can be severe so a business must focus on compliance. With ChamberHS this is easy to do as members have access to health & safety specialists through the advice line and over 100 free downloadable documents.

ChamberLegal

Members have unlimited access to legal advisors who can help on a wide range of legal issues including contract disputes, debt recovery, property issues etc. There are also almost 200 legal documents on the website such as contracts, check lists, letters etc.

ChamberTax

Access to experienced advisors who can advise on tax or VAT matters including HMRC investigations, property income, VAT exemptions and more.

Insurance

Members have access to an insurance policy that covers employment tribunal fees and awards.

Medium Businesses

Valuable additional support

Medium sized businesses will have some level of internal expertise and management to help with compliance issues. These Four Services provide valuable additional support for the staff who manage employment, health & safety, legal or tax matters.

ChamberHR

HR managers have unlimited 24/7 access to HR/ employment advice on a range of issues including discipline and grievance, apprenticeships, national living wage and more. The advice is supported by the document library which features over 400 free downloadable employment documents.

ChamberHealth & Safety

Members have access to health & safety advice and a range of over 100 downloadable documents covering risk assessments, manual handling, vulnerable groups and more.

ChamberLegal

The advice line, which is available 24/7, provides advice on a broad range of legal issues including commercial disputes, commercial law, data protection etc. There are almost 200 free downloadable template documents covering company law, intellectual property, contracts and check lists.

ChamberTax

Access to experienced tax and VAT specialists who can advise on related matters including VAT registrations, exemptions, VAT on land and property etc.

Insurance

Members have access to an insurance policy that covers employment tribunal fees and awards.

Large Businesses

Additional support for your teams

Large companies will have internal resources covering HR, health & safety, legal and tax, but despite this many companies of this stature still access the Four Services.

Advice Lines

In the complex world of employment law it is valuable to have access to the advice lines so that the HR team can check that they are doing the right thing. Similarly, with legal issues, large companies will use the advice lines to sense check that their position is correct.

Document Library

A valuable resource that enables company specialists to keep their own documents up to date.

Specialist Services

Companies sometimes need help with complex cases and will call upon Quest's experts to assist.

Insurance

Members have access to an insurance policy that covers employment tribunal fees and awards.

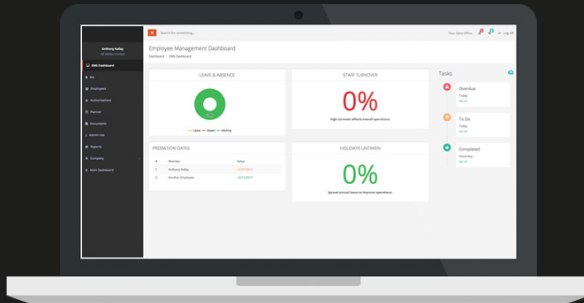


Worried about HR or Health & Safety compliance? Free HR and Health & Safety Health Checks are available to members

The HR health check has been designed to identify the main areas and actions you will need to focus on to improve your existing HR situation.

The health and safety health check has been designed to help you identify the areas where your business may need assistance and for us to assist in providing the best advice and guidance to your organisation.

Worried about GDPR compliance? Ask for a FREE demo of the Quest Employee Management System



For **FREE** demonstrations, upgrades or sales, call **01455 852028** or email **hello@questcover.com**

